



HOW DO I QUALIFY FOR SUBSIDIZED CHILD CARE PAYMENTS?

There has to be need – parent or guardian working or going to school. There are other ways to qualify. Call to find out more!

- ❖ Parent or guardian on cash aid
- ❖ Parent or guardian has been on cash aid in the last two years
- ❖ Parent or guardian has a tribal card and referral
- ❖ Parent or guardian’s check stub gross amount is below the state allotted amount-a family of 4 can make up to \$6,719 per month and still qualify!

Stage One Child Care Cash Aid Recipient

If you are currently receiving cash aid, please contact your Lassen Works case worker, and ask them to fax the following information to the CFR Office. Fax # 257-2407

- **Copy of your Passport to Services**
- **Copy of your Welfare to Work Plan**
- **Child Care Referral**

Once Child & Family Resources office receives this document, make appointment regarding your enrollment in a subsidized child care program.

Stage Two Child Care

If you have collected cash aid within the last 24 months, please contact your CalWORKS office and ask them to fax the following information to Referral Specialists at the Child and Family Resources (CFR) office. Fax (530) 257-2407

- **Copy of your Passport to Services that includes the date of the last cash aid check that you received.**

Once Child & Family Resources receives this document, make an appointment an appointment to determine your eligibility for a subsidized child care program.

All clients will need to bring to their appointment:

- Birth Certificate(s) for the child(ren)
- Two Most Recent Pay Stubs
- Verification of Child Support Received or Paid

If you are a student, the additional information is required from the college or training institution:

- Training Verification Form (CFR form) signed and stamped by the Registrar
- Copy of school schedule signed and stamped by Registrar
- Copy of Educational Plan from School Counselor